

**Birmingham Unitarian Church  
Board of Trustees  
Special Meeting Minutes  
June 16, 2018**

**Present:** Debbie Fordree, Mary Gawel-Ensroth, Dave Graham, Marilyn Kelly, Claudia Kocher, Donna Larkin Mohr, Ed Sharples, Bruce Webber, Barbara Woolf, Kym Worth

**Absent:** Sarah Arnold, Rev. Daniel Budd, Rev. Patricia Shelden

The special meeting was called to order by Ed and began at 1:05 PM.

Ed explained that the purpose of this meeting was to continue the discussion about the 2018-2019 budget begun at the May Board meeting.

Ed also wanted to bring up some issues pertaining to Rev. Mandy Beal's contract. He stated that the contract calls for his signature in three places; specifically, "For the Congregation" on the line designated "President" to bring Mandy to her candidating week, then on the line designated "President of the Congregation", and finally, on the line designated "Chair of the Board". Barbara moved to approve Rev. Mandy Beal as the Executive, contingent on the congregation voting to call Rev. Beal as our settled minister. David seconded the motion. After discussion on the motion, the motion was carried unanimously.

The Board then considered the 2018-2019 budget. Kym explained that the Version 3 budget included changes from Version 2 because of a bequest of \$60,000 made by Harriet Lytle and further refinement of the pledge forecast. Discussion took place regarding the implications of the changes and included:

- New minister, along with Associate Executive, reviewing the programs of the church to align spending with outcomes
- Issue of making the availability of child care prominent in the culture of the church and the fact that funding for child care stands at \$1,050
- No funding for Board training at this time

Ed asked for a straw vote to determine the feelings of the Board regarding the current version of the budget. The vote was favorable.

The Board also noted the importance of Rev. Daniel and Rev. Patricia, along with Kym, continuing their work on staff job descriptions to ensure a smooth transition for the new minister.

The meeting was adjourned at 3:10 PM.

Respectfully submitted,

Mary Gawel-Ensroth  
Secretary